



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CAROL A. MURRAY, P.E.
COMMISSIONER

September 23, 2003

Dear Consultant:

The State of New Hampshire is requesting a Letter of Interest for the Design of a Traffic Incident Management and State Emergency Operations Center Building. This building will include the following components.

- The newly, restructured Division of Fire Safety and Emergency Management, including day-to-day office space for the Fire Marshal's staff and State Emergency Management's staff;
- A statewide emergency operations center;
- A traffic incident management center with the N.H. Department of Transportation; and
- A statewide communication center consisting of Emergency Management, State Police, Department of Transportation, Fish and Game, and Emergency 911.

The new building will be designed to provide, not only day-to-day business operations, but also statewide communications and the coordination of all statewide emergency operation. This will include offices, an emergency operations center, a dispatch center, emergency communications center, a traffic management center, secure rooms, and multi-purpose rooms for training, meetings, and emergency operations including public information, planning, and accident assessment.

A short letter of interest for the above referenced project are welcomed and should be directed to me and I will forward them to the appropriate Division.

Your firm's brochure, evidence of experience on similar projects, size of your firm, and any other data pertinent to this project, will help us in evaluation for inclusion in our "long list."

Edwards & Kelsey, Consulting Engineers, Manchester, N. H., shall be retained by the Consultant as a coordinating resource for the duration of the project.

The New Hampshire Department of Transportation's consultant selection information is accessible on the D.O.T. website at www.nhdot.comm.

Your letter of interest and data regarding your firm must be received by this Bureau on or before Monday, October 13, 2003.

The Department expects to initiate the selection process for the noted project sometime within the period of October through November 2003.

Sincerely,

James A. Moore, P.E.
Assistant Director of Project Development
Chairman Consultant Selection Committee

JAM/dg
Encl.

cc: W/Encl. Carol A. Murray, Commissioner
Jeff Brillhart, Director of Project Development
Lyle "Butch" Knowlton, Director of Operations
Donald Bliss, State Fire Marshal
James Marshall, Director of Public Works and Transportation
All Consultant Committee Members
Brenda Ordway, Admin. Assistant, Bureau of Highway Design

GENERAL PROJECT DESCRIPTION

The New Hampshire Department of Transportation (NHDOT) and the New Hampshire Department of Safety (NHDOS) are proposing the development of a Joint Transportation Management Center (TMC) and Emergency Management Center (EMC) to be located on the campus of the New Hampshire Fire Academy in Concord, New Hampshire. This Incident Management Center (IMC) will be a self-contained, full functional facility of approximately 36,000 sq. ft. and service as the statewide operations center to support timely and effective incident management and response through the coordination of information exchange, dispatch, and emergency operations functions. The total project, including design fees, construction contingency, furnishings and equipment, and specialty communications and security systems, are estimated to cost approximately \$21,000,000.

A more detailed description of the program's requirements of the project is available in two (2) reports:

1. "Phase 2, Emergency Operations Center Grant Proposal" dated May 15, 2003. This report may be obtained only by visiting NHDOT's Bureau of Contracts, just off the Main (East) Entrance of NHDOT, Concord, N. H.
2. "Statewide Transportation/Emergency Operations Center, Project No. 14023, Final Report" dated July 31, 2003. This report may be accessed electronically through the DOT website: www.nhdot.comm.

Also, on the DOT website, please find a sample "Agreement" for Consultant services. As the Programming Phase of the project progresses there may be specialized additions/changes to the Basic Scope of Services.

Services Required: A, E, G, S, CE, ME, EE, SE, FPE.